

INDA DANCEFEST 2019

Inland Northwest Dance Association Confirmation Letter to Performance Participants

Welcome to DanceFest 2019! We are pleased that you have agreed to perform and supporting Inland Northwest Dance Association Inc, in promoting this wonderful festival. Your group name is listed on the back of the festival t-shirt. Check us out on Facebook. Invite all your friends and let's have a great time! **Performances, including music and costumes, must be family friendly!** INDA committee reserves the right to refuse participation to anyone because of inappropriate behavior or non-compliance with its rules and regulations. **NO BODY GLITTER to be worn!** Glitter got on the theater seats in the past and INDA had to pay for cleaning. **Spokane Community College Craft Fair** same day & building from 9 AM to 4 PM so there is lots to see & buy.

DATE OF EVENT:

Saturday March 2nd

STAGE HOURS OF OPERATION:

1:00 – 3:30 PM

LOCATION AND PARKING:

Spokane Community College Lair Building #6, 1810 North Greene Street, Spokane Valley, WA.

Directions:

From I-90 West bound, Broadway Exit North. Right onto Broadway to Fancher Road. Turn Right on Fancher to Trent Road, turn LEFT head West on Trent and merge right at Y intersection with Mission and you'll arrive at Spokane Community College! FREE Parking in the large lot near the tennis courts for the festival. You must pay if you park at a street meter!

SCHEDULE OF EVENTS:

Master Classes from 10:00 AM until Noon offered Dance Around the World (No Dance Experience Needed); Intermediate/Advanced Contemporary; Clogging for Tap Dancers will be offered. Classes are FREE but require advanced registration. **Showcase performance** from 1:00-3:30 PM; **Food** (wraps & salads) can be purchased from **SCC Bistro** from 11:30 AM to 1:00 PM; also **Raffle tickets** to buy gift baskets. *Help support the festival! Purchase raffle tickets!* The many baskets include a luxury basket; autographed Broadway cast show framed posters; Wine baskets; Home Movie night basket; and much, much more!

RAFFLE TICKETS:

Tickets cost \$2.00 per ticket, 3 for \$5.00 or 20 for \$30.00. **Must be present at 3:20 to win and take home baskets!**

MASTER CLASSES:

Take classes from 10:00 AM – Noon and perform at the end of the showcase what you learned in class! **No talking allowed in room.** Parents are welcome to watch the last 15 minutes of classes to see what we learned. Classes are FREE but require advanced registration! Register by filling out form and emailing to isabelle@isabellesdancetime.com until Midnight Friday. Late registration day of event if space available.

STAGE LIGHTING:

There will be **NO BLACK OUTS**. Lights are general wash.

VOLUNTEERS:

We are looking for volunteers age 14 and older to help during the festival. Volunteers are asked to sign up for a minimum of one hour shift. (8 AM-10 AM to help set up; 10 AM-Noon; 3:00-4:00 PM to help tear down.) Volunteers will receive a raffle ticket for each shift worked. The ticket is for chance to win one of the many baskets filled with goodies. Please contact isabelle@isabellesdancetime.com

PERFORMERS RULES:

Please have your performers set up and warm in the Green Room, in full costume ready to perform, 10 minutes prior to the start of your time slot. There are dressing rooms for Men and Women that we will be sharing all day. DO NOT leave any articles for storage in the dressing rooms other than the time when you're actually performing. We have hundreds of performers using the facilities all day! **Watch your valuables**...you are responsible for whatever you bring, and please clean up after you're done. When it's your time to perform, QUIETLY go to the PRESET area, and stage. Performers & Teachers ONLY beyond the Stage Door Entrance except young performers may be accompanied by an adult chaperone. Please pick up your child in the Green Room when done performing and ready to leave. Dancers will be able to listen to the show from the Green Room. **PLEASE NO PERFORMERS IN THE AUDIENCE!** NO FOOD IN DRESSING ROOMS! Please eat in the Green Room, Lair Building Lobby and Cafeteria area only.

PERFORMERS RELEASE:

Choreographers must return the signed & dated release form prior to anyone performing. They may be turned in at the **Check In table** as you enter the Building. [See page 3 of this letter.]

MUSIC:

We have found it to be most efficient backstage to have your music in advance. Technical Crew will be running all music on Joe's IPAD from backstage. Please email your music in MP3, M4A, or WAV formats to Joe Hofer by **Saturday February 22nd** at JoeJazzH@gmail.com *If you have any questions or need help regarding your music, contact Joe at 509-951-3067.*

DANCEFEST 2019 T-SHIRTS:

Festival shirts are Red Heather T-shirts with Black/White ink color design. Preordered shirts **cost \$20.00 short sleeve (extra cost plus sizes)** and can be **picked up at the Information Booth**. Thank you all for helping to support the festival by purchasing a shirt!

PHOTOGRAPHY & VIDEOTAPING:

NO PHOTOGRAPHY is permitted at the event except by DanceFest crew. **NO VIDEOTAPING is permitted at the event except by KDK One Digital Media.** Not all choreographers permit their material to be videotaped. The only way we can control this situation is to have one sanctioned videographer properly do the job. Please respect the wishes of fellow artists! No cell phone video allowed! KDK One Digital Media is videotaping only pre-requested performances. If you are interested in your group performance being included, you must purchase a DVD copy. **Requests must be prior to performance day so we can prepare.** Email your group name to gaidancer@juno.com by **Thursday, February 28th**. Return order forms to the volunteer at the Check In table. Check made payable to: **KDK One Digital Media**. DVDs picked up at their downtown office, the cost is \$20.00 (add \$3.00 shipping and handling charge per order if you want them mailed direct to you). For further information, call KDK One Digital Media at (509) 624-9400. **Let your students know that additional copies can be purchased during the festival at the Check In table.**

PERFORMERS INFORMATION TABLE:

We will have a table outside the auditorium doors that all performers are encouraged to post any information or flyers about your business or group.

Inland Northwest Dance Association Inc is a non-profit 501(c)3 organization and is synonymous with bringing professional dance to Spokane and the surrounding area and promoting a unique dance experience. Dance is much more than movement; dance is music made visible! Dancing can reveal all the mystery that music conceals. Dance expresses how cultural diversity is beautiful and reflects humanity. The arts are important part of what binds a community together, helping create a positive community identity. INDA is committed to providing dance spirit in the Inland Northwest Community.

PERFORMERS RELEASE FORM:

RELEASE TO BE SIGNED AND DATED BY THE CHOREOGRAPHER(S) or owners of the material to be presented that We/I the undersigned have direct permission to perform these works at 2019 DanceFest Festival from the choreographer. We/I the undersigned, understand that these dance routines will be videotaped/photographed and distributed to the public. We/I give my/our permission to the Inland Northwest Dance Association and the videographer/photographer to use these tapes/images for the purpose of publicity and sales. We release Inland Northwest Dance Association, its officers, designees and the videographer/photographer from any liability and/or potential lawsuits pertaining to this performance/event.

SIGNED: _____ DATE: _____

SIGNED: _____ DATE: _____

SIGNED: _____ DATE: _____

SIGNED: _____ DATE: _____

SIGNED: _____ DATE: _____

SIGNED: _____ DATE: _____

KDK One Digital Media ORDER FORM:

Remember you must sign up prior to the performance day to allow time to prepare. Email me at ***gaidancer@juno.com*** to register your group by no later than **Thursday, February 28th**. DVD Cost \$23.00 includes shipping and handling. Cost \$20.00 with pick up KDK One Digital Media office.

I'd like to order: _____ TOTAL ORDER: \$ _____ Please make check payable to: KDK One Digital Media.

Print Clearly

NAME _____ STUDIO/GROUP NAME _____

CONTACT PHONE NUMBERS _____ EMAIL _____

ADDRESS _____

CITY STATE ZIPCODE _____

SCHEDULED PERFORMANCE TIME(S) _____